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## **Nextgen Training Manual Template**

NextGen - Clinical  
Workflow User Manual  
NextGen 5.8 KBM 8.3  
Prepared by Kootenai  
Health Information  
Services December 31,  
2014

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**NextGen Clinical  
Workflow User  
Manual**

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s.maharashtra.gov.in-2  
020-09-08-07-54-27

Subject: Nextgen  
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Template Keywords: ne  
xtgen,training,manual,t  
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screen shots, both within the product and those depicted in this manual may refer to either NextMD or Patient Portal. How to Customize the Templates To customize you NextGen Patient Portal KBM 8.0 templates: 1 Access Template Editor. 2 From the File menu, select Open. The Open dialog box displays. 3 Select

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click Open.

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NextGen Background  
Business Processor

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o  
create an RTS Eligibility

Responses job to

receive a response. o

Reference: For

information on creating

a job in BBP for

Eligibility Responses,

refer to Creating an

RTS Eligibility

Responses job in the

NextGen Background

Business Processor

User Guide. 3.

**User Manual -**

**Kootenai Health**

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**Information  
Technology**

These are NextGen instructional materials created at the University of South Alabama (USA) for EHR 5.8 and KBM 8.3--the latest version in use at our facility. Non-USA users are welcome to use them as well, but keep in mind that some template customizations have been made, and that the workflow

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demonstrated is  
designed to  
accommodate a large  
...

**NextGen Tutorials -  
DrNCognito**

NextGen Practice  
Management Accounts  
and Patient Records  
Guide, Version 5.8

09/17/2013

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Healthcare Clients

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Only. Do Not  
Distribute. Page 9 of  
100 This section  
provides information  
about the organization  
and purpose of the  
NextGen Practice

## **NextGen Practice Management Accounts and Patient Records ...**

Receive economical,  
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Connect power  
user—from the comfort

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### Training Manual

and safety of your own home. NextGen Connect Virtual Fundamentals Course The four-day course consists of six hours of training each day.

## **Training And Certification Courses | NextGen® Connect**

For more than 46 years, NextGen Healthcare has designed and deployed solutions that empower our clients to transform

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healthcare. To date, our solutions have garnered many industry accolades, but we're most proud that our work has helped improve the lives of patients and providers.

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Wide Health Systems,  
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3 Only enter data into boxes indicated above—do not add data where NOT specified New Patient Check-in—Adding Demographic Information from PIF Names and addresses: DO NOT USE SYMBOLS or PUNCTUATION (except period) in address. Use a space instead.

**NextGen EPM Quick Reference - What**

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## PDF Nextgen Training Manual

### **Matters**

**NEXTGEN TASK  
DEMONSTRATION** This demonstration reviews how to send and respond to tasks, and will help you understand the task list. Tasking appears in different locations on different templates, but the principles are the same across all specialties. This has been prepared with EHR 5.6.4.15 and KBM 7.9. Subsequent

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updates may display  
cosmetic and

### **NEXTGEN TASK DEMONSTRATION**

templates enable detailed tracking of multiple stages of Mohs surgery. When you optimize an EHR that's designed for dermatologists, you enhance dermatology-specific functionality, content, and clinical decision support. You get the most from your

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Template  
EHR, where it truly counts. An EHR with configurable dermatology templates can enhance documentation

**The Secrets of  
Optimizing your EHR  
- NextGen  
Healthcare**

training to our CHWs and providing legal services to the patients we serve. Purpose: Completing CHW core training is very

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Template. In addition, important for the CHW workforce, there is a need for organizations to have a standardized way to orient CHWs to the organizational systems, resources and specific health -related needs of the communities they serve.

**Community Health  
Worker Orientation  
Toolkit**

template is to be used  
are: call in for

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medication refill requests, fax sent out to the DME company for the patient's DME order, or a letter that is sent to the patient about their test results.

U. SING THE . C.  
COMMUNICATION  
TEMPLATE. 1. You must be in a patient's chart.  
2. Do your 5 point check (Name, Location, Provider, Encounter, User) 3.

**COMMUNICATION**

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## **AND TASKING**

NextGen Procedure

Template Problems &

Tips The procedures

templates have been

rife with flaws since we

started on KBM 7.8.

Over time many have

been fixed, but a few

persist. Here I'll point

out some problems &

potential points of

confusion I've

discovered, & suggest

some workarounds.

**NextGen Procedure**

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## **Template Problems & Tips**

TIPS for Using NextGen

EMR by Dr. Clark 4

Telephone Call

Template Utilization

Problem: A major source of malpractice claims comes from the lack of communication or in documenting our communications with patients (e .g., phone triage) or attempts to communicate with them (e .g., abnormal test results).

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**TIPS FOR USING  
NEXTGEN EMR TO  
ADVANCE QUALITY**

RefundManager is a powerful value-add to NextGen ® Practice Management that streamlines the most labor-intensive steps in the refund process to save your practice time and money. Quickly identify and research credit balances



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